

SEAL/CONTRACT AUTHORITY	
ITEM:	New 10 year Licence to Occupy Kingsland Coronation Hall Playing Field, to provide use of playing field for Kingsland CE Primary School
Seal or Contract Register <i>(delete if not applicable)</i>	CONTRACT and SEAL
Officer Title:	CHIEF FINANCE OFFICER
Authority to Prepare Document <i>(eg, Delegated Powers from Scheme of Delegation¹):</i>	Herefordshire Council's constitution - Scheme of Delegation Part 3 Functions Scheme, Section 7 Officer Functions 1. 3.7.6 Delegation to Chief Executive 2. 3.7.13 Sub delegation by Chief Executive to officers 3. ECC Scheme of delegation
Evidence of Authority:	as above
Details of Authority to Seal <i>(eg, change in legislation, Cabinet Member Decision, Minute Reference):</i>	Community activities decision by assistant director of commissioning and transformation dated 11.06.2017

This Notice is made pursuant to Section 13(4) of the Local Authorities (Executive Agreements) (Meetings and Access to Information) England Regulations 2012 and the Council's Scheme of Delegations to Officers.

- I am an officer delegated to make the decision

Signed:

Print Name:



Legal Use Only:

Register Reference:	
Date Entered:	
Signed by:	
Date Confirmation Details Provided to Officer:	

ⁱ [Herefordshire Council Constitution](#). “Any officer of the Council who has been authorised by the Chief Executive to carry out any of the Chief Executive’s functions of the Council may delegate those functions to other officers. In most cases, it is not appropriate for those delegations to be given to any officer below the level of Head of Service or Service Manager in the organisation. The Chief Executive will maintain a Chief Executive’s Scheme of Delegation detailing all relevant delegations, including the delegation of any proper officer functions (see Section 9 of the Functions Scheme and Appendix 1 to this Part)”.